



## Policy #4. TRAVEL GRANTS

-Approved on 29 05 2018-

CPSA Annual Conference  
George Brown College  
June 3-5, 2025

### GENERAL CRITERIA

1. Travel grants will be allocated to applicants who:
  - a. reside, work or study more than 500 km (air travel distance) from the conference site;
  - b. present a paper, a poster or a three-minute thesis presentation at the conference (one grant per presentation);
  - c. are students in the third or subsequent year of a doctoral program; OR
  - d. are postdoctoral researchers; OR
  - e. have received their doctorate in the past five years and not be presently employed full time.

### CPSA MEMBERSHIP

2. Student applicants must be members of the CPSA during the conference year 2025.
3. All other applicants must be members for two consecutive years prior to application, 2023 and 2024, in addition to 2025.
4. Applicants must have paid their 2025 membership dues by February 15, 2025.

### DEADLINE FOR SUBMISSIONS – GRANT ALLOCATION

5. [Travel Grant Application Forms](#) must reach the CPSA Secretary-Treasurer, at [cpsa-acsp@cpsa-acsp.ca](mailto:cpsa-acsp@cpsa-acsp.ca) by February 15, 2025.
6. The grants will be allocated on a proportionate basis, according to travel costs to the conference site from the individual's permanent place of residency, work or study, up to a maximum of \$ 500 per applicant.
7. Funds will be apportioned by March 1, 2025.

### INSTRUCTIONS FOR TRAVEL GRANT PAYMENT

8. If your application is successful, your travel grant will be sent by **electronic fund transfer (EFT)** once you have emailed the CPSA office:
  - your **banking information**, and
  - a **picture of your badge** received at the on-site Congress Registration Desk.

Please note that for international bank transfers, fees apply and will be deducted from the travel grant.

9. If your application is successful, the deadline to claim your travel grant will be August 31, 2025.



Canadian Political Science Association  
Association canadienne de science politique

2025 CPSA TRAVEL GRANT APPLICATION FORM

1) Name: \_\_\_\_\_

2) Residential Address: \_\_\_\_\_  
\_\_\_\_\_

3) Institutional Address: \_\_\_\_\_  
\_\_\_\_\_

4) City and province of departure and name of nearest international airport:  
\_\_\_\_\_

5) Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

6) Current status (check one please):

I am a student in the third or subsequent year of a doctoral program.

I am a postdoctoral researcher.

I have received a doctorate in the past five years and am not presently employed full time.

7) Will you be delivering a paper, a poster or a three-minute thesis at the conference?  
yes [  ] no [  ]

If yes, please indicate the author(s) of the paper, poster or the three-minute thesis, title and the section in which it will be delivered.  
\_\_\_\_\_  
\_\_\_\_\_

8) For students: Are you a 2025 CPSA member? yes [  ] no [  ]

For all other applicants: Have you been a member of the CPSA during the two consecutive years prior to application (2023, 2024)? yes [  ] no [  ]

***Please return the completed questionnaire to the Canadian Political Science Association at [cpsa-acsp@cpsa-acsp.ca](mailto:cpsa-acsp@cpsa-acsp.ca) by 15 February 2025. If, five days after submitting your application, you have not had confirmation that your application has been received, please check with the office at [cpsa-acsp@cpsa-acsp.ca](mailto:cpsa-acsp@cpsa-acsp.ca)***